

# RECRUITMENT

## Chair, Regional Sport Victoria

**An exciting opportunity to become the Chair of the Board of Regional Sport Victoria - driving the development of the peak advocacy body for community sport and recreation sector in Regional Victoria.**

Regional Sport Victoria (RSV) is the peak body which represents and supports nine (9) independent Regional Sports Assemblies (RSA) across regional Victoria.

RSV aims to provide a collective voice for locally based, regional sport and active recreation in Victoria, and contribute to policy development and the wellbeing of regional Victorian communities, through strategic partnerships and the support of programs delivered by the member RSAs.

This is a growing and evolving organisation, and we are seeking a Chair to lead and work collaboratively with the Board, members and our key stakeholders driving an opportunity to build a sustainable, viable and accountable regional Victorian community sport sector through RSV and its network of passionate member organisations.

### Background

RSV has been established as a not-for-profit entity and has been on a journey of change and growth for the past few years. The Board has consisted of Members from the RSAs and following the recommendations of a Governance Reform Project in 2018, the recruitment of an Independent Chair is an important next step for the organisation.

Historically, RSV has been a collegiate network of the member RSA Executive Officer's coming together to work on collaborative projects, share best practice and advocate to all levels of government and other relevant stakeholders within the sector around the opportunities for the development of regional Victorian community sport. In 2018 the network was able to source funding from Sport & Recreation Victoria & VicHealth, who collectively invested to support RSV to become a viable organisation. This has led to the recruitment of RSV's first General Manager (GM) and started the transformational governance project that the existing Board has been driving since 2018. This work has included:

- An 18-month project reviewing RSV's strategy, governance & operational structure facilitated by a consultant resulting in a revised organisational plan and strategy; this also included:
  - Amendment of the RSV Constitution/Rules
  - A Board review & skills assessment
- Sourcing investment to recruit a GM to drive the operational aspects of RSV and establish the foundations of RSV to be a viable peak body supporting growth, advocacy & capacity building for its members.

**Annual Budget:** \$150,000 - \$300,000  
**Number of Paid Staff:** 1 - 4 at any one time  
**Number of Volunteers:** 5 or fewer  
**Community Segment:** Sport, Recreation & Community Development

## Our Vision Statement

---

*Building a stronger regional Victoria through sport and active recreation.*

---

## The Constitution

The Constitution was updated in 2019. It articulates the governance framework for a transparent and sustainable organisation governed by and for the members of RSV supporting a viable and thriving regional Victorian community sport system. The Constitution can be found [here](#).

## Board Structure

The Board of the RSV will have up to 5 Elected Directors and up to 2 Appointed Directors. This composition will take due consideration of skills, expertise, representation and diversity including gender equity, especially when determining recruitment of Appointed Directors.

## Board Operations

**Current Board Size:** 5 Elected Directors, and up to 2 Appointed Directors (currently vacant)  
**Meeting frequency:** Monthly, 10 meetings per year, plus Annual General Meeting  
**Board Meetings Held:** Wednesday – 10am - noon (ability to be flexible).  
**Location:** Combination of online and face to face meetings (central location).

This is a 2- year appointment, with reappointment available for up to 3 consecutive terms.

RSV is required to comply with the Mandatory Governance Principles for State Government funded sporting organisations as issued by the Victorian Government in 2015.

## Position requirements

Please refer to the Position Description, appendix 1 of this document.

As a collective, the Board will have the skills, knowledge and experience to:

- Govern the organisation within legal and legislative constraints.
- Ensure legal accountability and fiduciary requirements are fulfilled.
- Promote a positive organisational culture and values.
- Provide leadership of and direction for the organisation.
- Ensure organisational responsiveness to members and stakeholders.
- Capacity to set strategic direction; with the ability to monitor the organisational performance.
- High level advocacy skills, with experience in government liaison and the ability to influence stakeholders across a range of settings.

- Demonstrated experience and understanding of good governance including Director awareness and fiduciary, ethics, and integrity acumen.
- Strong public and professional reputation, and the ability to effectively engage with the media and represent RSV in a positive manner.

**Area of Expertise Being Sought:** Governance, Advocacy, Media / PR, and independence.  
**Targeting:** Applications with specific experience in the above skill sets are desired, people from diverse and underrepresented cohorts in sport are welcomed and encouraged.  
**Payment:** An Honorarium is available.

## Eligibility

To be eligible as a Director, you must:

- understand and value the Regional Victorian community sport & active recreation sectors
- have knowledge and experience of corporate NFP governance.
- have the ability to participate in at least one Board sub-committee.
- be able to attend meetings according to Board requirements.
- participate in an induction and attend eight (8) or more Board meetings per year.
- Hold a current Working with Children's Check and Police Check.

In addition, you must be:

- over 18 years of age
- not insolvent or under administration
- an Australian resident

## Submitting an application

Applications are requested to be submitted by:

1. Completing the following form ([please click here](#))
2. Forwarding your CV to: [recruitment@regionalsportvictoria.org.au](mailto:recruitment@regionalsportvictoria.org.au)

Applications are to be received prior to 5 June 2022.

## Further information

If you require further information, please contact:

**Dan Poynton - Interim Chair**

M: 0402 350 920

E: [daniel@gippsport.com.au](mailto:daniel@gippsport.com.au)

**Meghan Mayman – General Manager**

M: 0439 909 878

E: [meghan@regionalsportvictoria.org.au](mailto:meghan@regionalsportvictoria.org.au)

## APPENDIX 1

### Position Description

#### Organisational Environment

---

Regional Sport Victoria (RSV) is the peak body which represents and supports nine (9) independent Regional Sports Assemblies (RSA) across regional Victoria.

RSV aims to provide a collective voice for locally based, regional sport and active recreation in Victoria, and contribute to policy development and the well-being of regional Victorian communities, through strategic partnerships and the support of programs delivered by the member RSAs.

Through the work of its RSA members, RSV is uniquely able to provide advice about the sporting and active recreation needs of regional Victorians, and the issues which affect them. RSV draws evidence for its advocacy from 48 local government authorities and regional health agencies covering all of regional Victoria: a population of over 1.45 million rural and regional Victorians and a network of over 6,000 community-based sport and recreation organisations.

RSV works closely with its primary funding bodies; Sport and Recreation Victoria and VicHealth, along with other peak sporting bodies such as Vicsport and the State Sporting Associations, other government departments and community bodies to support more Victorians to become more physically active and healthier.

#### Position Summary

---

The Chair will provide independent leadership and strategic vision for the Organisation. RSV is currently undergoing a period of development, shifting from a newly formed peak body into a sustainable and highly reputable leader in the sport and active recreation sector.

The Chair will be the primary spokesperson for all public matters and will be required to engage with stakeholders on advocacy issues on behalf of both RSV and its membership. The membership of RSV currently comprises of the 9 RSAs, however there is an appetite to increase its membership base and influence into the future.

Working with the existing board members and the RSV General Manager (GM) the Chair will ensure that the Board operates independently of its members and that conflicts of interest and appropriately managed.

#### Role Details

---

1. Act in the best interests of RSV and in accordance with the organisation's mission statement.
2. Ensure that the purpose, objectives, strategies, and policies of RSV are appropriately monitored and reviewed.
3. Chair Board meetings in a way that ensures fair and reasonable debate, contributions from all Directors and unambiguous resolutions and actions.
4. Approve the agenda and Board papers prepared by the RSV GM.
5. Develop and maintain ongoing relationships with industry leaders and relevant stakeholders.
6. Lead on the communications / consultation to respond to public relations issues, at short notice if required.
7. Be the lead spokesperson for RSV, seeking avenues to elevate the position of RSV across a range of media outlets and represent its advocacy agenda.

8. Prepare a Chair Report to accompany the RSV Annual Report.
9. Be the main point of contact for the RSV GM, providing mentorship and undertaking an annual performance review.

### Skills, Knowledge and Abilities

---

#### **Desirable:**

1. Understanding of the sector and the ability to apply the principles of good governance as they relate to a not-for-profit organisation.
2. Demonstrated ability to advocate and build strong relationships with a wide range of stakeholders across government, sport and active recreation, community, and corporate sectors.
3. An understanding of the various influencers on non-for-profit organisations, including the relationships between funding bodies.
4. Demonstrated ability to develop relationships across philanthropy and social corporate responsibility sectors.
5. Strong public and professional reputation, and the ability to effectively engage with the media and represent RSV in a positive manner.

#### **Mandatory:**

6. Current Working with Children Check (or ability to obtain)
7. Satisfactory National Police Record Check.