

NOMINATION PACK

Elected Directors

Issued 15 December 2022

Regional Sport Victoria seeks nominations for candidates to be elected to the Board.

Note: Nominations were sought in October 2022. Due to the ongoing flood situation in regional Victoria, RSV sought an extension to conducting its Annual General Meeting. RSV's Annual General Meeting has been rescheduled to 1 March 2023 at 10.00am via Microsoft Teams.

Regional Sport Victoria (RSV) is the peak body which represents and supports nine (9) independent Regional Sports Assemblies (RSA) across regional Victoria.

RSV aims to provide a collective voice for locally based, regional sport and active recreation in Victoria, and contribute to policy development and the wellbeing of regional Victorian communities, through strategic partnerships and the support of programs delivered by the member RSAs.

Background

RSV is as a not-for-profit entity and has been on a journey of change and growth for the past few years. Historically, RSV has been a collegiate network of the member RSA Executive Officers coming together to work on collaborative projects, share best practice and advocate to all levels of government and other relevant stakeholders within the sector around the opportunities for the development of regional Victorian community sport. In 2018 the network was able to source funding from Sport & Recreation Victoria & VicHealth, who collectively invested to support RSV to become a viable organisation. This has led to the recruitment of RSV's first General Manager (GM) and started the transformational governance project that the existing Board has been driving since 2018. This work has included:

- An 18-month project reviewing RSV's strategy, governance & operational structure facilitated by a consultant resulting in a revised organisational plan and strategy; this also included:
 - Amendment of the RSV Constitution/Rules
 - A Board review & skills assessment
- Sourcing investment to recruit a GM to drive the operational aspects of RSV and establish the foundations of RSV to be a viable peak body supporting growth, advocacy & capacity building for its members.

Annual Budget: \$150,000 - \$300,000

Number of Paid Staff: 1 - 4 at any one time

Number of Volunteers: 5 or fewer

Community Segment: Sport, Recreation & Community Development

Our Vision Statement

Building a stronger regional Victoria through sport and active recreation.

The Constitution

The Constitution was updated in 2019. It articulates the governance framework for a transparent and sustainable organisation governed by and for the members of RSV supporting a viable and thriving regional Victorian community sport system. The Constitution can be found [here](#).

Board Structure

The Board of the RSV can have up to 5 elected directors and up to 2 appointed directors. This composition will take due consideration of skills, expertise, representation and diversity including gender equity, especially when determining recruitment of appointed directors.

Three (3) elected director positions will become vacant at this AGM, with one (1) current director ineligible to seek another term due to length of service.

RSV committed to diversity and inclusion and is required to meet a mandatory quota of a minimum of 40% female representation on our board. In order for RSV to continue to meet our quota, one (1) of the three (3) elected director positions elected will need to be held by a female.

Board Operations

Meeting frequency:	Every second month, plus Annual General Meeting in November each year.
Board Meetings Held:	Second Wednesday of the month. 10am – noon when online; 10am – 3pm when in person (twice a year). Ability to be flexible on days/times.
Location:	Combination of online and face to face meetings (central location). This is a 2- year appointment, with reappointment available for up to 3 consecutive terms.

Position requirements

As a collective, the Board will have the skills, knowledge and experience to:

- Govern the organisation within legal and legislative constraints.
- Ensure legal accountability and fiduciary requirements are fulfilled.
- Promote a positive organisational culture and values.
- Ensure organisational responsiveness to members and stakeholders.
- Set strategic direction; with the ability to monitor the organisational performance.
- Demonstrated experience and understanding of good governance including Director awareness and fiduciary, ethics, and integrity acumen.
- Strong public and professional reputation.

Eligibility

To be eligible as a director, you must:

- understand and value the Regional Victorian community sport & active recreation sectors
- have knowledge and experience of corporate NFP governance.
- have the ability to participate in at least one Board sub-committee.
- be able to attend meetings according to Board requirements.
- participate in an induction and attend six (6) or more Board meetings per year.
- Hold a current Working with Children's Check and Police Check.

In addition, you must be:

- over 18 years of age
- not insolvent or under administration
- an Australian resident

Officers and employees of Member agencies are eligible to nominate. Each Member agency can only nominate one (1) candidate.

Submitting an application

Applications are requested to be submitted by:

1. Completing the following form (appendix 1)
2. Forwarding your CV to: meghan@regionalsportvictoria.org.au

Applications are required to be received prior to **COB Monday 6 February 2023**.

Further information

If you require further information, please contact:

Dan Poynton - Chair

M: 0402 350 920

E: daniel@gippsport.com.au

Meghan Mayman – General Manager

M: 0439 909 878

E: meghan@regionalsportvictoria.org.au

Appendix 1 | Nomination Form, Elected Director

Please submit your completed application to meghan@regionalsportvictoria.org.au by **COB Monday 6 February 2023**.

Nominees are responsible for seeking endorsement from a member RSA prior to the due date. Contact information for RSA can be found [here](#).

Nominees name:	
Nominated by (Member Agency):	
Nomination accepted by Member Agency Authorised Representative (Name):	
Signature of Authorised Representative:	
Date:	

Nominees are requested to provide a statement (no more than 200 words) outlining why they wish to join the RSV Board. This nomination form, as well as CV will be provided to the Members to assist their ability to cast their ballot at the AGM.

Nominee Statement: