

Nomination pack - Elected Directors

2023 Annual General Meeting

Regional Sport Victoria seeks nominations for candidates to be elected to the Board.

Regional Sport Victoria (RSV) is the peak body which represents and supports eight (8) independent Regional Sports Assemblies (RSA) across regional Victoria.

RSV aims to provide a collective voice for locally based, regional sport and active recreation in Victoria, and contribute to policy development and the wellbeing of regional Victorian communities, through strategic partnerships and the support of programs delivered by the member RSAs.

Background

RSV is a not-for-profit entity and has been on a journey of change and growth for the past few years. Historically, RSV has been a collegiate network of the member RSA Executive Officers coming together to work on collaborative projects, share best practice and advocate to all levels of government and other relevant stakeholders within the sector around the opportunities for the development of regional Victorian community sport. In 2018 the network was able to source funding from Sport & Recreation Victoria & VicHealth, who collectively invested to support RSV to become a viable organisation. This led to the recruitment of RSV's first General Manager (now Executive Officer) and started the transformational governance project that the existing Board has been driving since 2018. This work has included:

- An 18-month project reviewing RSV's strategy, governance & operational structure facilitated by a consultant resulting in a revised organisational plan and strategy; this also included:
 - Amendment of the RSV Constitution/Rules
 - A Board review & skills assessment
- Sourcing investment to recruit staff to drive the operational aspects of RSV and establish the foundations of RSV to be a viable peak body supporting growth, advocacy & capacity building for its members.

Annual Budget: \$150,000 - \$300,000

Number of Paid Staff: 1 - 4 at any one time

Number of Volunteers: 5 or fewer

Community Segment: Sport, Recreation & Community Development

Our Vision Statement

Building a stronger regional Victoria through sport and active recreation.

Constitution

The Constitution was updated in March 2023, with the main changes being:

- Changes to Office Bearers given the shift from being an operational to strategic board and the employment of a paid staff member. It should be noted at the last revision of the Constitution (2019) RSV did not have paid employees.
- A framework for the General Manager role (referred to in the document as ‘Senior Staff Member’ to avoid any Constitutional changes should a change in title occur - new Rule 24) has been added to the Constitution.

To view the Constitution, [click here](#).

Board Structure

The Board of the RSV can have up to 5 elected directors and up to 2 appointed directors. This composition will take due consideration of skills, expertise, representation and diversity including gender equity, especially when determining recruitment of appointed directors.

Two (2) elected director positions will become vacant at this AGM, with both directors eligible to re-nominate for their positions.

RSV committed to diversity and inclusion and is required to meet a mandatory quota of a minimum of 40% female representation on our board.

For more information on current Directors, [click here](#).

Board Operations

Meeting frequency:	Every second month, plus Annual General Meeting in November each year.
Board Meetings Held:	Second Wednesday of the month. 10am – noon when online; 10am – 3pm when in person (twice a year). Ability to be flexible on days/times.
Location:	Combination of online and face to face meetings (central location). This is a 2- year appointment, with reappointment available for up to 3 consecutive terms.

Position requirements

As a collective, the Board will have the skills, knowledge and experience to:

- Govern the organisation within legal and legislative constraints.
- Ensure legal accountability and fiduciary requirements are fulfilled.
- Promote a positive organisational culture and values.
- Ensure organisational responsiveness to members and stakeholders.
- Set strategic direction; with the ability to monitor the organisational performance.
- Demonstrated experience and understanding of good governance including Director awareness and fiduciary, ethics, and integrity acumen.
- Strong public and professional reputation.

Eligibility

To be eligible as a director, you must:

- understand and value the Regional Victorian community sport & active recreation sectors
- have knowledge and experience of corporate NFP governance.
- have the ability to participate in at least one Board sub-committee should they be formed.

- be able to attend meetings according to Board requirements.
- participate in an induction and attend six (6) or more Board meetings per year.
- Hold a current Working with Children's Check and Police Check.

In addition, you must be:

- over 18 years of age
- not insolvent or under administration
- an Australian resident

Officers and employees of Member agencies are eligible to nominate. Each Member agency can only nominate one (1) candidate.

Submitting an application

Nominations are required to be submitted by:

1. Completing the attached form (Nomination pack - Elected Directors)
2. Forwarding the completed form and CV to: meghan@regionalsportvictoria.org.au

Applications are required to be received prior to **COB 3 October 2023**.

Further information

If you require further information, please contact:

Dan Poynton

Chair

M: 0402 350 920

E: chair@regionalsportvictoria.org.au

Meghan Mayman

Executive Officer

M: 0439 909 878

E: meghan@regionalsportvictoria.org.au

Appendix 1 | Nomination Form, Elected Director

Please submit your completed application to meghan@regionalsportvictoria.org.au by **COB 3 October 2023**

Nominees are responsible for seeking endorsement from a member RSA prior to the due date. Contact information for RSA can be found [here](#).

Nominees name:	
Nominated by (Member Agency):	
Nomination accepted by Member Agency Authorised Representative (Name):	
Signature of Authorised Representative:	
Date:	

Nominees are requested to provide a statement (no more than 200 words) outlining why they wish to join the RSV Board. This nomination form, as well as CV will be provided to the Members to assist their ability to cast their ballot at the AGM.

Nominee Statement: