

## Sports Coach

### Position Description

POSITION DETAILS			
<b>Job Title:</b>	Sports Coach		
<b>Location:</b>	Multiple locations, across regional Victoria	<b>Date Prepared:</b>	December 2023
<b>Salary:</b>	\$29.73 - \$37.00 (dependent on skills and experience)	<b>Mode:</b>	Casual

RELATIONSHIPS			
<b>Reports to title:</b>	Executive Officer		
<b>Positions Directly Supervised by this role:</b>	Nil		
<b>Internal Customers:</b>	<ul style="list-style-type: none"> <li>Executive Officer</li> <li>Member Services and Projects Manager</li> <li>Inclusion and Participation Manager</li> </ul>	<b>External Customers:</b>	Program participants

PRIMARY PURPOSE
To deliver engaging, fun and skill building activities, sessions and activations in a safe environment.

### REGIONAL SPORT VICTORIA'S COMMITMENT TO CHILD SAFETY

RSV is committed to helping create safe, supportive, and protective sporting environments for children and young people across regional Victoria. RSV:

- Has zero tolerance for child abuse.
- Makes a commitment to children's rights, safety and wellbeing.
- Actively works to listen to and empower children in the organisation.
- Is guided by the:
  - Cultural safety of Aboriginal children
  - Cultural safety of children from culturally and linguistically diverse backgrounds
  - Safety of children with a disability

For more information, visit: <https://www.regionalsportvictoria.org.au/child-safe/>

SCOPE/DIMENSIONS			
<b>Financials:</b>	Nil	<b>OHS:</b>	<ul style="list-style-type: none"> <li>• Compliance with RSV's child safe processes.</li> <li>• Assessing and managing risks within the training sessions; and reporting issues and remedies taken.</li> </ul>
<b>People:</b>	No direct reports	<b>Locations:</b>	Multiple locations, across regional Victoria

## KEY ACCOUNTABILITIES OF ROLE

### Prior to session:

- Plan training session, using resources provided.
- Check online portal to confirm if any changes to session required – i.e., inclement weather.

### Set up:

- Check-in with Club/Venue (as nominated) on arrival.
- Safety check of site, using online portal process.
- Set up equipment.

### Deliver a great participant experience:

- Deliver an engaging session, where the focus is on ensuring all participants are participating and having fun.
- Inclusive, positive and welcoming approach to delivering session.

### Pack up:

- Pack up equipment.
- Update online portal with number of attendees and any risk management issues with the session.

## KEY PERFORMANCE INDICATORS

- 8/10 or above ratings:
  - High participant engagement in sessions.
  - The coach created a welcoming environment.
  - The coach created a safe environment.

## EDUCATION, SKILLS AND REQUIREMENTS

<b>Education:</b>	<ul style="list-style-type: none"><li>• Minimum: At least one sport specific beginner/foundation/entry level accreditation (i.e., Netball – Foundation Coach; Cricket – Foundation Coach).</li></ul>
<b>Job specific skills, experience, knowledge &amp; abilities:</b>	<ul style="list-style-type: none"><li>• Completion of <i>Australian Sports Commission's Community Coaching Essential Skills</i> online modules (within 6 months of commencement). Online and free education.</li><li>• Excellent communication skills.</li><li>• Ability to complete processes on mobile phone via an online portal.</li></ul>
<b>Requirements</b>	<ul style="list-style-type: none"><li>• Working with Children Check.</li><li>• National Police Certificate (National Police Check).</li><li>• Acknowledgement and compliance with RSV's child safety policies and processes, including but not limited to its Child Safe Policy and Code of Conduct.</li><li>• First aid certification.</li></ul>

## AUTHORISATION

<b>PD Approved by:</b>	Meghan Mayman, Executive Officer	<b>Date:</b>	December 2023
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